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Molemole Municipality

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**Ralephenya T.D**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE

**Ref: Tech: 8/1/1/08**

**Date: 12 May 2024**

### REQUEST FOR QUOTATION

**MOLEMOLE MUNICIPALITY IS HEREBY QUOTATIONS FROM SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIERS DATABASE FOR REPAIRS AND MAINTENANCE OF 500KVA MINI SUBSTATION OF MOLEMOLE LOCAL MUNICIPALITY (MOGWADI) AS PER SPECIFICATION BELOW:**

ITEM	DESCRIPTION	QUANTITY	PRICE
1	Diagnosis the problem on the Mini Substation	01	
2	Repairs all the defects and faults on the Mini Substation	01	
3	Repair all the required tests (radio, insulation resistance, Open and short circuit test.	01	
<b>Total</b>			
<b>VAT @ 15%</b>			
<b>GRAND TOTAL</b>			

**1. The following documentation should be attached to the quotations:**

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Valid Tax Compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- e. CIDB Grading of 1EP or Higher

**N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.**

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

## 2. Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weight	Applicable Value
<b>Company's Experience</b>	<b>40</b>	
<b>Installation of high mast lights (40)</b> Proof of experience as the main service provider <b>Repairs of power transformer /mini substation</b> projects, Attach two (2) appointment letters.		Poor = 1
<b>Proposed Key Personnel</b>	<b>45</b>	Average = 2
<b>Project Supervisor (45)</b>  <ul style="list-style-type: none"> <li>• CV indicating a minimum of five (5) years' experience in electrical projects</li> <li>• Certified copy of National Diploma/N6 or higher in Electrical Engineering</li> <li>• Certified copy of Master Electrician or Installation Electrician License.</li> </ul>		Good = 3 Very good = 4 Excellent = 5
<b>Safety officer (15)</b>  <ul style="list-style-type: none"> <li>• CV indicating a minimum of three (3) years' experience as safety officer in electrical projects</li> <li>• Certified copy of OHS related certificate</li> </ul>	<b>15</b>	
<b>Total functionality Points</b>	<b>100</b>	

### Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman-ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

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**3. THE FOLLOWING CONDITIONS WILL APPLY:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof.

Kindly direct all technical enquiries to Mr. Mabetwa M.Jat 015 501 2304 between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **19 May 2025** at 11h00, clearly marked "**Mini-Subsation**" No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**MR MAKGATHO K.E**  
**MUNICIPAL MANAGER**

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